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EXECUTIVE OFFICE OF THE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

WASHINGTON, D.C. 20503

OFFICE OF FEDERAL  
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MAR 9 1977

MEMORANDUM FOR: DIRECTOR,  
CENTRAL INTELLIGENCE AGENCY

SUBJECT: Procurement Research

By memorandum dated January 26, 1977, Mr. Hugh Witt sent to you the announcement and first call for papers for the 6th Annual Department of Defense (DOD) Procurement Research Symposium to be held June 22-24, 1977, at the United States Military Academy, West Point, New York. The response and expression of interest thus far is encouraging and we hope that your agency will be represented at the Symposium in June.

Forwarded herewith is the final announcement and call for papers. I would appreciate if you would disseminate this information in your agency, and again encourage attendance at the Symposium. Registration information will be furnished at a later date, when the agenda is finalized. In the meantime, if you have not already done so, would you please furnish the names of prospective attendees to this office. If you have any questions, you may contact any of the individuals listed in the attached announcement, or Mr. LeRoy J. Haugh of this office (395-6186).

*James D. Currie*  
James D. Currie  
Acting Administrator

Enclosure

ANNOUNCEMENT AND CALL FOR PAPERS  
6th ANNUAL PROCUREMENT RESEARCH SYMPOSIUM  
22-24 June 1977  
Military Academy, West Point, New York  
"TRANSLATING PROCUREMENT RESEARCH INTO ACTION"

Papers are cordially invited on how you and your organization have used or caused to have used procurement research findings in improving procurement operations, and just as importantly what implications your experience has for procurement research of the future.

TOPICS

Papers should be based on research results on the following tentative topics:

- Acquisition/Procurement Planning
- Competition & Motivation
- Major Executive Initiatives
- Expanded Areas of Contracting
- Procurement Manpower Planning
- Use & Administration of Grants
- Estimating, Pricing & Negotiating
- Procurement Productivity
- Procurement Quality & Efficiency
- Logistical Procurement
- Life Cycle Costing
- Specific Products; e.g., electronics, aerospace, combat vehicles, ADP.

SCHEDULE FOR PAPERS

1. Abstract submission - 1 March 77

Abstracts of the papers should be three to five double-spaced pages in length and contain: the title, author's name, business address, topic covered, presentation time, and presentation aids. They should be submitted to Army Logistics Management Center, ATTN: DRXMC-PRO, Fort Lee, VA 23801 by 1 March 1977. Final selection of topics and presentations will be based on these abstracts.

2. Abstract review and paper selection and notification - 1 April 77

On basis of abstract review, papers will be selected for the symposium program and eligibility for NCMA award.

3. Paper submission - 1 June 77

The format for paper submission will be given in the notification letters.

4. Paper Judging - 1-20 June 77

Final papers received by 1 June will be eligible for National Contract Management Association Prizes. These prizes will be awarded on the basis of originality and creativity, significance to the procurement community, thoroughness of research and validity of conclusions, timeliness of subject matters, and writing skills and craftsmanship. Winning papers will be published in the NCMA Journal.

5. Paper presentation and awards - 22-24 June 77

ATTENDANCE

Attendance is limited. Quotas have been established for various organizations within the procurement community by the DOD Procurement Research Coordinating Council. These organizations will determine the attendees and furnish their names to the DOD Procurement Research Coordinating Committee or the Army Procurement Research Office. Speakers and panel members do not count against these quotas. Individuals selected for attendance will be furnished packets with information on agenda, registration, logistics, and administration in April 1977.

ADMINISTRATION

The Army Procurement Research Office of the Army Logistics Management Center, Fort Lee, VA, will be the coordinators of the Symposium. Information on abstracts, papers and symposium details can be obtained from:

Mrs. Donna Martin, Symposium Administrative Assistant  
687-1136 (Autovon) 804-734-1136 (Commercial)

Mr. Charles A. Correia, Key Chairman  
687-1180 (Autovon) 804-734-1180 (Commercial)

Mr. Robert F. Williams, Symposium Chairman  
687-1404 (Autovon) 804-734-1404 (Commercial)

Dr. Paul F. Arvis, Director, APRO  
687-3300 (Autovon) 804-734-3300 (Commercial)

6th ANNUAL DOD PROCUREMENT RESEARCH SYMPOSIUM

ATTENDANCE QUOTAS

40 - Army (includes 5 to industry and 5 to academia/research/consulting organizations)

40 - Navy (includes 5 to industry and 5 to academia/research/consulting organizations)

40 - Air Force (includes 5 to industry and 5 to academia/research/consulting organizations)

10 - DOD

6 - DSA

6 - DCAS

2 - DCAA

40 - Government (non-DOD)

6 - Congress (GAO, committee staffs, Legislative Reference Service)

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190\*

\*Does not include guest speakers/panelists (20 - 30)

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